

**Franklin County R-II School  
School Board Meeting Minutes  
January 25, 2022  
6:30 p.m.**

**Location: School Library**

1. **Call to Order:** The meeting was called to order at 6:30 p.m. by board president, Nathan Parmentier.
2. **Members Present:** Nathan Parmentier, Christy Groppe, Kurt Koch, Doug Gerdes, Dale Borcharding, Amanda Yates, and Kelly Theiss.

**Administrator Present:** Kathy Oetterer

**Recording Secretary:** Karen Hoffmann

3. **Pledge of Allegiance**

4. **Consent Agenda:** A motion was made by Doug Gerdes and seconded by Dale Borcharding to approve the consent agenda. Motion carried: 7-0

- a. Approve Agenda
- b. Approve Minutes
  - i. [January 6, 2022 meeting](#)
  - ii. [December 14, 2021 meeting](#)
- c. Financial Report
  - i. [Cash Receipts](#)
  - ii. [Revenue/Expense Report](#)
- d. Approve Payment of Bills
  - i. [Paid Invoices](#)

5. **MSBA Delegate Report:** Amanda Yates updated the board on upcoming MSBA activities including a personnel law webinar series, School Safety Academy, and MSBA's legislative forum. She also shared information that the MSBA provided regarding a grant available through the Department of Natural Resources to help fund bus expenses for field trips to help youth connect with state parks and historic sites.
6. **[Culture and Communications:](#)** Kathy Oetterer reported that student attendance is much better now after an unusually high absence rate. She also commented on recent substitute challenges due to staff absences and remarked that the staff was very willing to help where needed to cover classes. Jean Oetterer completed a special education compliance review which determined that the district is in compliance. Also discussed were the teacher retention grant and the "Grow Your Own" grant as well as recent student activities such as kindness week, anything but a backpack week, basketball 8th grade night, and "Twosday" activities to be held on 2/22/22.

7. **COVID-19 Update:** Attendance is improving and staffing is better also. Parents have been great at communicating issues. Thirty-four rapid test kits have been obtained for staff use.
8. **Safe Return to In-Seat Instruction:** A motion was made by Amanda Yates and seconded by Christy Groppe to approve the current safe return to in-seat instruction plan. Motion carried: 7-0
9. **Facility Updates:** The walk-in cooler project is nearly complete. The first grade furnace went out right before Christmas, and a new unit was installed on January 17. A thermostat was installed for the boiler. One of the boiler pumps went out. It was recommended that shut-off valves be added to the pumps. Kathy Oetterer met with three playground representatives regarding resurfacing the playground. A wish list is being created for the science lab.
10. **Rohlfing Estate Funds:** Kathy Oetterer reported that she is waiting for purchase card approval before ordering equipment as some of the vendors don't take purchase orders.
11. **November/December County Tax Revenue:** Kathy Oetterer shared a comparison of county revenue received compared to last year.
12. **R-II School Board Scholarship Fundraiser:** April 22 was set as the tentative date for the barbecue. Scholarship applications will be distributed in March with applicants selected at the April board meeting.
13. **MSBA Policy Revisions:** Kathy Oetterer reviewed MSBA policies BBB/BBB AP1 - School Board Elections. These had been approved in November, but the MSBA re-issued the policies with minor corrections. A motion was made by Kurt Koch and seconded by Amanda Yates to approve the policies. Motion carried: 7-0
14. **Purchase Cards:** Kathy Oetterer recommended obtaining the purchase cards through MASA/Central Bank and reviewed an authorization chart with spending limits. A motion was made by Doug Gerdes and seconded by Dale Borcharding to obtain purchase cards through MASA/Central Bank. Motion carried: 7-0
15. **Bus Bids:** Bus bids were received from Central States and Midwest Transit. Kathy Oetterer gave a comparison of the Bluebird and International bus models being considered. Bob Schaefer and Amanda Ritchie prefer the International buses. A motion was made by Kurt Koch and seconded by Kelly Theiss to accept the bid from Midwest Transit for the International buses with security cameras installed. Motion carried: 7-0
16. **Other Business:** Kathy Oetterer attended recent meetings where MSIP 6 was discussed. The CSIP plan will be heavily tied to MSIP 6. The CSIP committee will meet in the spring and in the fall to ensure the plan is being followed. Kathy Oetterer distributed new leadership standards that may be used for a superintendent evaluation.

17. **Executive session for the purpose of discussing legal, student, and school personnel matters and security systems and structural plans; RSMO 610.021(1), (3),(6),(13),(16), (18), and (19); motion to approve the October 26, 2021, minutes:** A motion was made by Doug Gerdes and seconded by Christy Groppe to move to executive session. Motion carried: 7-0
18. **Return to Open Session:** A motion was made by Kurt Koch and seconded by Christy Groppe to return to open session. Motion carried: 7-0
19. **Updated Substitute List:** A motion was made by Amanda Yates and seconded by Kelly Theiss to approve the updated substitute list. Motion carried: 7-0
20. **Next Board Meeting:** The next board meeting is scheduled for Tuesday, 2/22/22, at 6:30 p.m.
21. **Adjourn:** A motion was made by Christy Groppe and seconded by Kurt Koch to adjourn the meeting. Motion carried: 7-0

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Nathan Parmentier  
Board President

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Karen Hoffmann  
Board Secretary