

**Franklin County R-II School  
School Board Meeting Minutes  
August 24, 2021**

**Location: School Library**

1. **Call to Order:** The meeting was called to order at 6:30 p.m. by President, Nathan Parmentier.
2. **Members Present:** Nathan Parmentier, Christy Groppe, Kurt Koch, Doug Gerdes, and Kelly Theiss.  
  
**Members Absent:** Amanda Yates, Dale Borcherding  
  
**Administrator Present:** Kathy Oetterer  
  
**Recording Secretary:** Karen Hoffmann
3. **Pledge of Allegiance**
4. **Minutes of July 20, 2021, Meeting:** A motion was made by Christy Groppe and seconded by Kelly Theiss to approve the minutes. Motion carried: 5-0
5. **Agenda:** A motion was made by Christy Groppe and seconded by Kurt Koch to approve the agenda with the exclusion of the MSBA Delegate Report. Motion carried: 5-0
6. **Tax Levy:** The tax levy hearing was held at 6:15 p.m. prior to the regular school board meeting. Board President Nathan Parmentier and Board Members Christy Groppe, Kurt Koch, Doug Gerdes, and Kelly Theiss were present. Also present were Kathy Oetterer and Karen Hoffmann. A motion was made by Doug Gerdes and seconded by Christy Groppe to set the tax levy at \$4.0247. Motion carried: 5-0
7. **Treasurer's Report:** A motion was made by Christy Groppe and seconded by Doug Gerdes to approve the treasurer's report. Motion carried: 5-0
8. **Authorization of Payment of Bills:** A motion was made by Christy Groppe and seconded by Kurt Koch to authorize the payment of bills. Motion carried: 5-0
9. **Culture and Communication:** Kathy Oetterer reported that the first day went well. Explo classes are being brought back with upper grade students rotating quarterly. She also updated the board on a recent Sunshine Law request and House Bill 432.
10. **SRCSP Plan:** This plan is the district's re-entry plan in a DESE template that is required to complete the application for ESSER III funding. A motion was made by Doug Gerdes and

seconded by Christy Groppe to approve the plan. Motion carried: 5-0

11. **COVID-19:** Kathy Oetterer discussed the latest COVID information. Masks are required on the bus per federal mandate but are optional in school. The county health department guideline is to quarantine for 10 days from the first symptoms.
12. **COVID-19 Sick Leave:** A motion was made by Christy Groppe and seconded by Kelly Theiss to allow 10 days of paid COVID sick leave to employees for COVID-related absences that would expire at the end of the school year. Motion carried: 5-0
13. **Facilities Update:** Kathy Oetterer is trying to schedule tree trimming. The track will be leveled this weekend. The science room and ELA room must switch to allow the installation of a sink in the science room. That is being planned for next year. The new cooler for the kitchen has been ordered. Landscaping has been completed. Old swing seats are being replaced. Stained ceiling tiles are being replaced. The project to wrap the gym pipes is still on the schedule. Sieve Construction can order the wrap for the pipes.
14. **Rohlfing Estate Funds:** Hannah Hauser is researching lighting and sound equipment for the stage.
15. **CSIP Plan:** Kathy Oetterer has a Zoom meeting with Kevin Daniel of Fired-Up Consulting on 8/27. The CSIP planning meetings are scheduled for October 4, 5, 18, and 19.
16. **Code of Ethics:** A motion was made by Kurt Koch and seconded by Christy Groppe to re-adopt the code of ethics policy. Motion carried: 5-0
17. **Revised Special Education Local Compliance Plan:** A motion was made by Kurt Koch and seconded by Kelly Theiss to adopt the Revised Special Education Local Compliance Plan. Motion carried: 5-0
18. **2021/2022 District Bus Routes:** A motion was made by Christy Groppe and seconded by Kurt Koch to approve the revised bus routes as presented. Motion carried: 5-0
19. **Eligibility Criteria for Free and Reduced Lunch:** A motion as made by Doug Gerdes and seconded by Christy Groppe to approve the eligibility criteria for the free and reduced meal program. Motion carried: 5-0
20. **Tuition Rates:** A motion was made by Doug Gerdes and seconded by Christy Groppe

to set the district's tuition rate at the prior year per pupil expenditure with half the tuition due prior to the start of school and the second half due on January 1. Motion carried: 5-0

- 21. Surplus Property:** Kathy Oetterer discussed the surplus items the district has accumulated. The items will be advertised to be sold as is, and interested parties will submit sealed bids. A motion was made by Christy Groppe and seconded by Doug Gerdes to give Kathy Oetterer the authority to determine which items are considered surplus and which are considered trash. Motion carried: 5-0
- 22. Other Business:** No other business.
- 23. Executive session for the purpose of discussing legal, student, and school personnel matters and security systems and structural plans; RSMO 610.021(1), (3),(6),(13),(16), (18), and (19); motion to approve the June 29, 2021, minutes:** A motion was made by Christy Groppe and seconded by Kelly Theiss to move to executive session. Approved: 5-0
- 24. Return to Open Session:** A motion was made by Kelly Theiss and seconded by Christy Groppe to return to open session. Motion carried: 5-0
- 25. Approve Revised Substitute List:** A motion was made by Doug Gerdes and seconded by Christy Groppe to add Mary Beth Dann, Linda Schwoppe, and Christine Speckhals to the substitute list. Motion carried: 5-0
- 26. Hire Evening Custodian:** A motion was made by Christy Groppe and seconded by Kurt Koch to hire Tina Madden as the evening custodian. Motion carried: 5-0
- 27. Next Meeting Date:** The next meeting was scheduled for September 28 at 6:30 p.m.
- 28. Adjourn:** A motion was made by Christy Groppe and seconded by Kurt Koch to adjourn the meeting: Motion carried: 5-0

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Board President

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Board Secretary